



*This will be the page you see every time you log into your account once you registered.*

*Once you have Completed the budget summary, the grant will auto-populate the details for the first year and if a two year grant the second year detail page.*

*Once you have visited and at least partially completed each area, the signature page to certify the grant, will become available to present to the grant administrator who will need to sign off on the project, as well as the PI.*

**Logged in as user:**

<b>Cover Page</b>	<b>Status</b>	<b>Visited</b>
<b>Principal Investigator Information</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>
<b>List of Personnel</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>
<b>Abstract Research Plan In Scientific Terms</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>
<b>Abstract Research Plan In Lay Language</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>
<b>Time Line for Investigation</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>
<b>Budget Summary for Grant Period</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>
<b>Upload Pdf's</b>	<input type="button" value="EDIT"/>	<input type="checkbox"/>

**All areas must be entered before you can print proof or submit application**



*This is the registration page, which may be updated at anytime during the process. Be sure to click on continue at the bottom of the page to save any changes made. This information will automatically create your signature certification page when your application is completed.*

**Principal Investigator Information:**

<b>Last Name</b>	<b>First Name</b>	<b>M.</b>	<b>Position Title</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>*Institution</b> <input type="text"/>			
<b>*Department</b> <input type="text"/>			
<b>Address 1:</b> <input type="text"/>			
<b>Address 2:</b> <input type="text"/>			
<b>City:</b>	<input type="text"/>	<b>State / Province / Region:</b>	<input type="text"/>
<b>Country:</b>	<input type="text" value="United States"/>	<b>Postal Code:</b>	<input type="text"/>
<b>Telephone #</b>	<b>Fax #</b>	<b>E-Mail</b>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

**Title of Grant** (56 characters maximum, including spaces)

1. Is this a re-submission of an earlier proposal?

If yes, please UPLOAD a copy of the original proposal on the UPLOAD PDF's section of the grant application along with the critique involved. When completing the Research Plan on the new application please indicate changes made in response to the critique at the beginning of the Research Plan, not to exceed 2 pages.

2. Amount Requested (Grant year: April 1 - March 31)

<b>1st year</b>	<input type="text"/>	<b>2nd year</b>	<input type="text"/>	<b>Total Funds</b>	<input type="text" value="0"/>
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**Note: The GJCRF funds up to 10% in overhead to an institution. The amount requested above should include all indirect funds.**

3. AGREEMENT: It is understood and agreed by the undersigned if the application is approved, and a grant made, it will according to the terms of the project application and to the stipulations set forth in the accompanying instructions, and conditions of grants that will be and are herewith made a part of the grant agreement.

3a. PRINCIPAL INVESTIGATOR ASSURANCE: I agree to accept responsibility for the conduct of this project and to provide the required Progress Reports if a grant is awarded.

3b. CERTIFICATION AND ACCEPTANCE: I certify that the statements made in this application are true and complete as far as I am aware, and I accept the obligation to comply with the above agreement. Name and title of person authorized to act for applicant institution.

Name:  Title:

3c. IACUC approval date and #

(If not applicable to your grant, please type N/A; If submitted or soon to be submitted please type PENDING. Date must be completed for all applicants regardless of status in format 00/00/0000. Do not leave either field blank. Projects which require an IACUC approval and are approved for funding will not receive grant awards until the IACUC approval has been documented to GJCRF. This documentation should be sent once recipient has been notified of funding award by GJCRF.)

Date:  Number:   
Date format: (00/00/0000)

**Mailing Address For Funds Transmittal**

<b>*Institution</b>	<input type="text"/>
<b>Address 1:</b>	<input type="text"/>
<b>Address 2:</b>	<input type="text"/>
<b>City:</b>	<input type="text"/>

**State / Province / Region:**

**Country:**

 ▼

**Postal code:**

Continue



*This page should list everyone engaged in the project, starting with the PI. For unnamed students or techs, you may list Student -TBD or Tech -TBD. Each person's percentage of effort on the project will be listed on the detail of the year 1 and year 2 budget pages.*

**Key Professional Personnel Engaged on Project:**

**ALL personal including techs are to be listed**

**Note: To remove a name that has already been entered, clear out the name field.**

Name	Position Title	Organization & Department	Role or Involvement
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Grayson-Jockey Club  
Research Foundation

*While you may be able to type or paste more than the allowable character into this form and the lay language page, the final version of the application will cut off characters that exceed the limits. Please proof all your pages when the final application is created to make sure you have not exceeded the limit.*

**Abstract Research Plan In Scientific Terms:**

**DO NOT EXCEED ONE PAGE FOR BOTH ITEM (SEE NUMBER OF CHARACTERS).**

**Scientific Importance**

5000 characters left

**Importance to the Equine Industry**

2000 characters left

Update Reset



**Abstract Research Plan In Lay Language:**

**SUMMARY:** As succinctly as possible, please state the advantages to the horse industry resulting from this project being done.

**DO NOT EXCEED ONE PAGE FOR BOTH ITEM (SEE NUMBER OF CHARACTERS).**

Summarize in **ONE** sentence

200 characters left

**Scientific Importance**

5000 characters left

**Importance to the Equine Industry**

2000 characters left

Update

Reset





**Time Line for Investigation on Project:**

Insert the projected pertinent events of year 1 and year 2 in the appropriate months (i.e., animal purchase, experimental trials, data acquisition, data analysis, manuscript preparation, etc.) **Application Due on 10/1 (Or first business day of October)**

Year	Jan Jul	Feb Aug	Mar Sep	Apr Oct	May Nov	Jun Dec
2024			Awards Announced	(4/1) 1st of three funding installments		
	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT
2025		(8/1) 2nd of three funding installments			due, 3rd of three funding installments	
	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT
2026			(3/1) Progress report due on TWO year grants	(4/1) 1st of three funding installments		
	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT
2027		(8/1) Abstracts 2 year grants, Manuscript			due, 3rd of three funding installments	
	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT	120 CHR LEFT

Update

MISSED DEADLINES WILL RESULT IN INVESTIGATOR AND INSTITUTION BEING LISTED AS DELINQUENT



The formula for the 10% indirect cost will automatically compute the allowable amounts. Salary is exempt from the 10%. Once this page is completed, detail budget page(s) for the first and if needed second year will populate to complete.

Budget Summary for the Entire Proposed Grant Period for Project:

Budget Category	1st Year	2nd Year	Totals
*Personnel (Salary & Fringe Benefits)	0	0	
Consultant Costs	0	0	
Supplies	0	0	
**Domestic Travel	0	0	
**Foreign Travel	0	0	
Other Expenses	0	0	
10% of Allowable Overhead Based On This Sub Total	0	0	0
10% Indirect cost	10 %	10 %	
<b>Total for Entire Proposed Period</b>	0	0	0

Push Update below to populate totals.

Total for Entire Proposed Period must match Line 2 of Application page (Principal Investigator Information).

First Year = 0

Second Year = 0

Total Amount = 0

\*Salary and Fringe Benefits cannot be allocated for Principal Investigator(s) or faculty of the applicant or collaborating institution(s).

\*\*The Foundation will fund domestic travel to a meeting to present the results of this research, and will cover publication costs, not to exceed \$2,000 (for both travel and publication), and only in the last year of the grant.

**JUSTIFICATION**

Describe the specific functions of the personnel and consultants. If an annual increase in personnel costs is anticipated, give the percentage. For all years, justify any costs for which the need may not be obvious, such as specialized equipment, foreign travel, supplies, and determination of animal costs. For second year of support requested, justify any significant increases in any category over the first 12 month budget period. GJCRF will fund up to 10% of Indirect costs. Include the following headings where pertinent: PERSONNEL, CONSULTANT COSTS, SUPPLIES, TRAVEL, OTHER EXPENSES. **Tuition is NOT funded.** Please include disclosure of ANY potential financial conflict of interest. This includes % of ownership interest of ANY researchers in ANY company which will receive revenue from the research project. **If you wish to create a table you may wish to formulate your layout in Word and paste into the document.**

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Update



*This will display the details of the first year budget. Each person listed under the personnel page will display here. Note everyone should have some % of effort listed in either the first and/or second year of the budget pages. The total % of effort on each page should equal 100% when added up. Salary and Fringe are listed here, but do not have correlation to the % of effort. It is merely placed here for spacing issues on the form.*

**First Year Budget Period:**

Please note the percent of effort each person (applicant organization only) will be applying on the grant, with the total effort from all parties equaling 100%. Salary and Fringe Benefits cannot be allocated for the Principal Investigator(s) or faculty of the applicant or collaborating institution(s).

Name	%Effort	Salary	Fringe Benefits	TOTALS
PI	0 <input type="text"/> %	0 <input type="text"/>	0 <input type="text"/>	0 <input type="text"/>
CO-PI	0 <input type="text"/> %	0 <input type="text"/>	0 <input type="text"/>	0 <input type="text"/>
Student	0 <input type="text"/> %	0 <input type="text"/>	0 <input type="text"/>	0 <input type="text"/>

Budget Category	First Year
Consultant Costs	<input type="text"/>
Supplies	<input type="text"/>
*Domestic Travel	<input type="text"/>
*Foreign Travel	<input type="text"/>
Other Expenses	<input type="text"/>
<b>10% of Allowable Overhead Based On This Sub Total</b>	0 <input type="text"/>
<b>Indirect cost up to 10%</b>	10 <input type="text"/> %
<b>Total for Entire Proposed Period</b>	0 <input type="text"/>

Push Update below to populate totals.

Total for Entire Proposed Period must match Line 2 of Application page (Principal Investigator Information).  
First Year =

\*The Foundation will fund domestic travel to a meeting to present the results of this research, and will cover publication costs, not to exceed \$2,000 (for both travel and publication), and only in the last year of the grant.

**FIRST YEAR JUSTIFICATION**

Please detail any costs listed above including specialized equipment, foreign travel, supplies, and determination of animal costs. GJCRF will fund up to 10% of Indirect costs. Include the following headings where pertinent: PERSONNEL, CONSULTANT COSTS, SUPPLIES, TRAVEL, OTHER EXPENSES. **Tuition is NOT funded. If you wish to create a table you may wish to formulate your layout in Word and paste into the document.**

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Update Reset



*Instructions for the second year budget are the same as the first year budget detail page. Note the amount displayed on each year's budget should match the main budget page and the requested amount on the first page of the application.*

**Second Year Budget Period:**

Please note the percent of effort each person (applicant organization only) will be applying on the grant, with the total effort from all parties equaling 100%. Salary and Fringe Benefits cannot be allocated for the Principal Investigator(s) or faculty of the applicant or collaborating institution(s).

Name	%Effort	Salary	Fringe Benefits	TOTALS
PI	0 <input type="text"/> %	0 <input type="text"/>	0 <input type="text"/>	0 <input type="text"/>
CO-PI	0 <input type="text"/> %	0 <input type="text"/>	0 <input type="text"/>	0 <input type="text"/>
Student	0 <input type="text"/> %	0 <input type="text"/>	0 <input type="text"/>	0 <input type="text"/>

Budget Category	Second Year
Consultant Costs	<input type="text"/>
Supplies	<input type="text"/>
*Domestic Travel	<input type="text"/>
*Foreign Travel	<input type="text"/>
Other Expenses	<input type="text"/>
<b>10% of Allowable Overhead Based On This Sub Total</b>	0 <input type="text"/>
<b>Indirect cost up to 10%</b>	10 <input type="text"/> %
<b>Total for Entire Proposed Period</b>	0 <input type="text"/>

Push Update below to populate totals.

Total for Entire Proposed Period must match Line 2 of Application page (Principal Investigator Information).  
Second Year =

\*The Foundation will fund domestic travel to a meeting to present the results of this research, and will cover publication costs, not to exceed \$2,000 (for both travel and publication), and only in the last year of the grant.

**SECOND YEAR JUSTIFICATION**

Please detail any costs listed above including specialized equipment, foreign travel, supplies, and determination of animal costs. GJCRF will fund up to 10% of Indirect costs. Include the following headings where pertinent: PERSONNEL, CONSULTANT COSTS, SUPPLIES, TRAVEL, OTHER EXPENSES. **Tuition is NOT funded.** For second year of support requested, justify any significant increases in any category over the first 12 month budget period. **If you wish to create a table you may wish to formulate your layout in Word and paste into the document.**

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4000 characters left

Update

Reset



*Please read upload instructions carefully. The entire group of uploads can not exceed 3 MB when added together to create the final application. ONLY PDFS should be uploaded and ONLY the number of pages listed should be uploaded. If you have a reapplication, the previous application will be created as a link in our soft ware so as not to count against the size of the new application.*

**Upload Pdf's:**

**Instructions for pdf pages**

The remainder of your grant application will need to be uploaded as a pdf. Please follow the following instructions for each portion of the application. Failure to do so may forfeit your consideration for funding. For the (PDF) files you upload, it is recommended that use Arial font, in 11 point type, regular (not bold) type, with a page size of 8.5 x 11 inches. Upper and lower case in the body of the plan.

The PDF version of the Research Plan may include graphics, tables and diagrams as needed; however please note that the total size of the completed application must be less than 3MB so be sure to downsize graphics and pdfs to comply. CHECK each page to make sure it is uploaded, if you get a blank page- there is an error and we will not be able to see it. Proof the entire application before submission- what you see is the ONLY application we will receive.

**PLEASE NOTE IF THIS IS A RESUBMISSION;** Please provide specific responses to the original reviewers' comments at the beginning of the research Plan. This can be up to an additional 2 pages, making total pages in the Research plan no more than 17 pages.

**Please note** if you should need to replace an uploaded file, please reload the new page and it will automatically replace the existing file with the new upload. Be sure to hit the [REFRESH](#) message after loading to replace the page.

The TOTAL file size should be less then then 3MB for entire document when added together. When you go to PREVIEW the final pdf if you get an error message or do not see a pdf created, then there is an error in your pdf size or formatting.

[View Instructions for Online Grant Application](#)

Research plan (15 pages maximum)	<input type="button" value="Upload"/>
References (3 pages maximum)	<input type="button" value="Upload"/>
Appendix (optional; 3 pages maximum)	<input type="button" value="Upload"/>
Biographical sketches	<input type="button" value="Upload"/>
Other support	<input type="button" value="Upload"/>
Resources and environment (1 page maximum)	<input type="button" value="Upload"/>
Copy of the original proposal (if re-submission)	<input type="button" value="Upload"/>
Letters of Support (and or) Cooperation <small>Combined as one file</small>	<input type="button" value="Upload"/>

[REFRESH](#) this page after upload to show status



*This is the page you will access once the grant has been completed.  
Review a copy of the grant and correct errors before submitting.  
The preview display is what will actually be submitted. Print a copy of the grant for your files.*

*Also print and save an electronic copy of the Certified Signature page so that you can submit it  
for approval by the grants's administrator at your institution.*

*You will need to continue to the next page by clicking on SUBMIT.*

**Logged in as user:**

<b>Cover Page</b>	<b>Status</b>	<b>Visited</b>
<b>Principal Investigator Information</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>List of Personnel</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Abstract Research Plan In Scientific Terms</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Abstract Research Plan In Lay Language</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Time Line for Investigation</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Budget Summary for Grant Period</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Budget for First Budget Period</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Budget for Second Budget Period</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Upload Pdf's</b>	<input type="button" value="EDIT"/>	<input checked="" type="checkbox"/>
<b>Print Proof Copy</b>	<input type="button" value="PRINT"/>	
<b>Submit Grant</b>	<input type="button" value="SUBMIT"/>	
<small>(This takes you to the final form in the Submission and does not Submit the grant until you complete and submit the form.)</small>		
<b>Print Application</b>	<input type="button" value="PRINT"/>	
<b>Certified Signature Page</b>	<input type="button" value="PRINT"/>	